

### CREATE A ROCK STAR MANAGE UP

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### **Agenda**

Key Learning Objectives

- > Gain Awareness of why "managing up" is important
- > Understand what it takes to create a Rock Star
- > Adopt the concepts
- > Internalize for action
- > Self-reflect to gain insights



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# **Managing Up**

Definition

#### **Simply Stated**

Engaging your manager/supervisor in productive ways.

#### **Fully Stated**

Managing up is the process of consciously working with your boss to obtain the best possible results for you, your boss, and your organization. ... A deliberate effort to bring understanding and cooperation to a relationship between individuals who often have different perspectives.

~Thomas Zuber & Erica James



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# **Managing Up**

Importance - Awareness

#### Impact to YOU

The primary reason that you would consider managing up important is that it impacts:

- > The work you do
- > Career advancement
- > Pay increases and bonuses
- > Happiness on the job



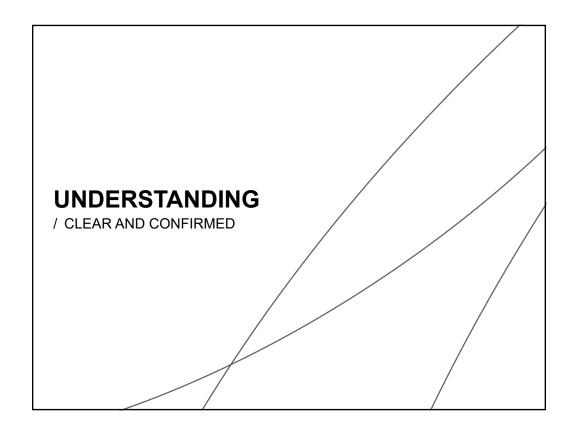
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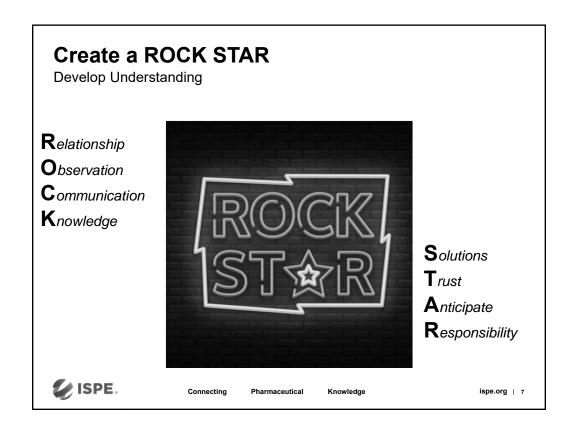


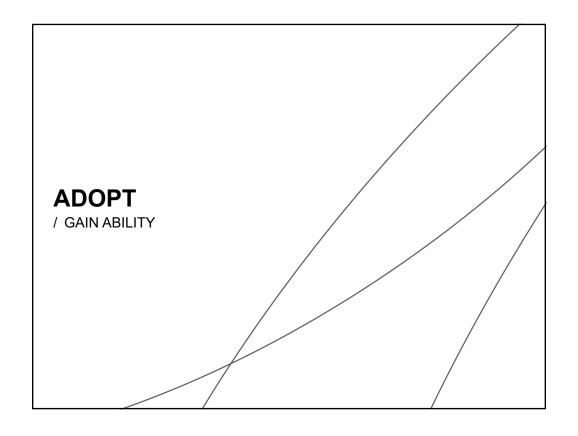
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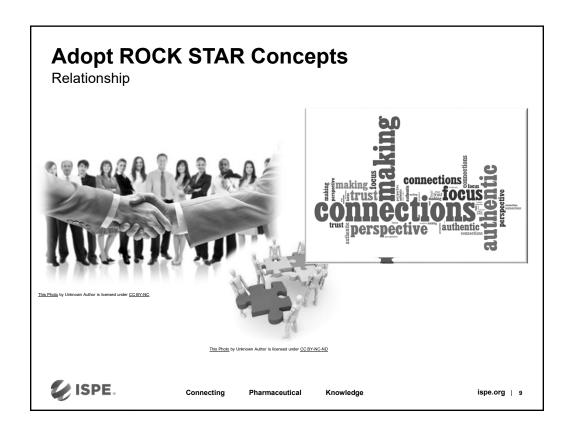
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## **Adopt ROCK STAR Concepts**

Observation



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#### Use all your senses:

- What actions do you see?
- What aromas do you smell?
- What are you hearing?
- What is being touched?
- What flavors come to mind?

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## **Adopt ROCK STAR Concepts**

Communication



#### Listen for the why and how of communication

3 minute video



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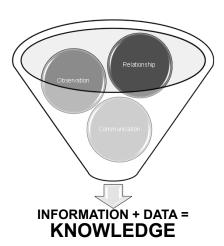
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# **Adopt ROCK STAR Concepts**

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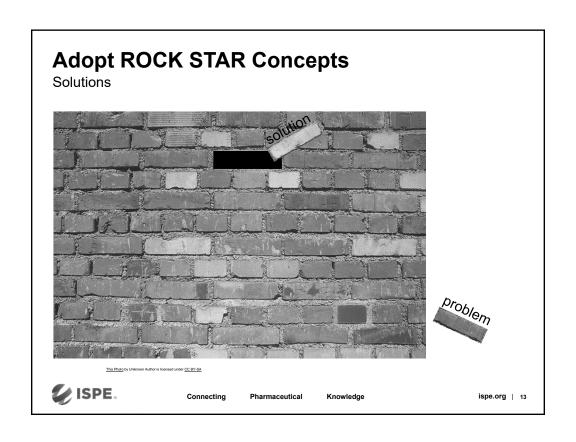


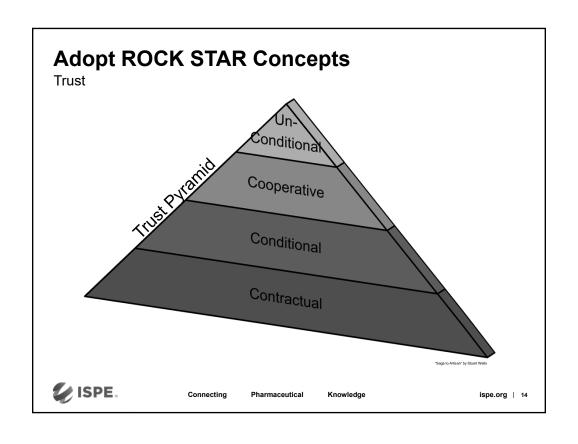


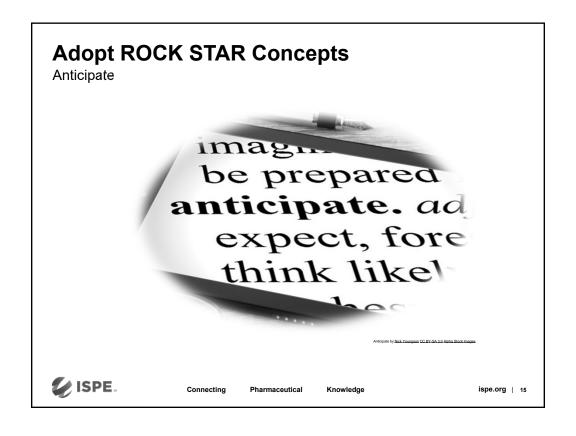
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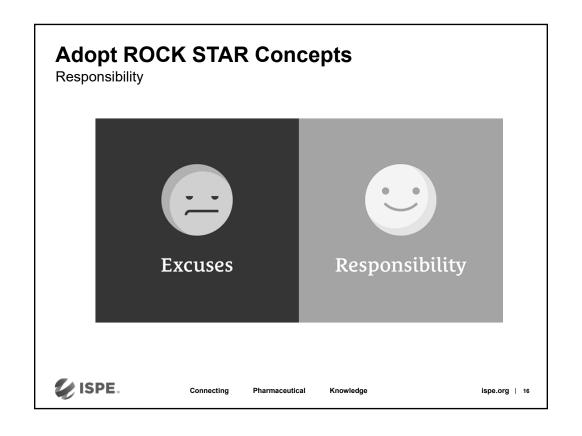
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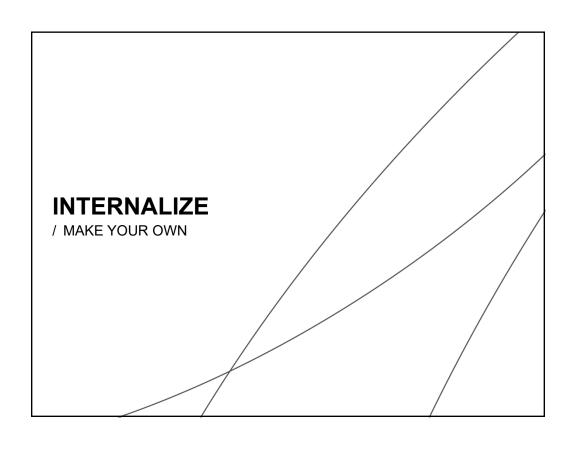
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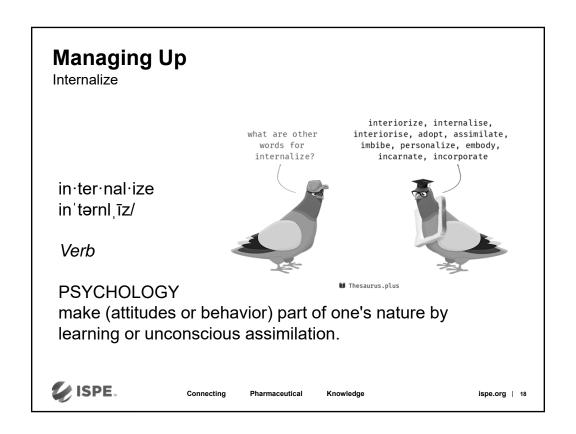


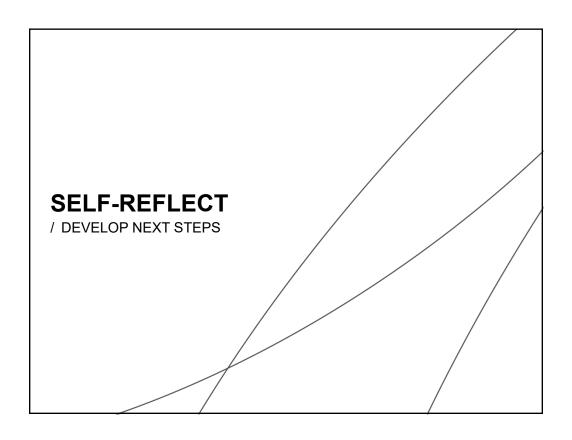












# **Managing Up**

Self Reflect

| Managing Up Self Assessment  |     |    |
|--|-----|----|
|  | YES | NO |
| I have taken the time to "get to know" my manager.                             |     |    |
| I am aware of my manager's expectations of me.                                 |     |    |
| I have articulated my expectations of my manager.                              |     |    |
| I regularly communicate with my manager.                                       |     |    |
| I notify my manager of problems promptly and bring at least one solution idea. |     |    |
| I trust my manager.  |     |    |
| I discuss disagreements with my manager as they arise.                         |     |    |
| I understand my manager's goals.   |     |    |
| I am able to anticipate some of my manager's needs.                            |     |    |
| I take responsibility and do not offer excuses.                                |     |    |



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### **Create a ROCK STAR**

Be Aware, Understand, Adopt, Internalize

Relationship

**O**bservation

**C**ommunication

**K**nowledge



Solutions

**T**rust

Anticipate

Responsibility



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